**Design Thinking Session**

**Discovery Plan**

**Dates:** [When you plan to start – Estimated finish date]

**Teammates/Team Names:**

**Background:**

* Include overview work-to-date internally
* Include overview of work-to-date externally
* Why this, why now?

**Purpose**: 2-3 sentences describing why this project is a priority, and why insights are needed.

**Methods**: List all methods you intend to use with a brief explanation. [Ex: Show and Tell Interviewing – The team will meet with nurses to review their patient discharge process]

**Stakeholders**: List all known stakeholders – who are the “users,” who else is involved in the process, who else may be interested in this issue/job to be done? This can be specific titles and roles, departments, companies, etc. You may not have a plan for all stakeholders, but try to identify the most interesting/integral to get started.

**Key Questions**: List 3-5 of the most important questions that your team has after reviewing previous research and work.

**Checklist:**

* Make plan for protecting PHI, if applicable
* Get approval from leadership sponsor
* Complete field guide
* Collect materials needed for methodology
* Get agreement on time/date from site location contact or subject

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| **Date/ Time for Debrief** | *1/20 (1PM – 1:30PM)*  |  |  |  |  |  |
| **Subjects/ Stakeholders** | *Patients with hypertension* |  |  |  |  |  |
| **Methodology** | *Observations and interviews in the waiting room and exam room* |  |  |  |  |  |
| **Key Questions to be Answered** | *Patient and caregiver experience on a good day and bad day* |  |  |  |  |  |
| **Location contact/ Phone#/ Email** | *Dr. Smith’s primary care office* |  |  |  |  |  |
| **Teammates Assigned** | *Sally Baek and Elizabeth Watson* |  |  |  |  |  |
| **Dates** | *Ex: 1/16/17* |  |  |  |  |  |