



Here's to the bright New Year, and a fond farewell to the old; here's to the things that are yet to come, and to the memories that we hold.
 ---Anonymous ---

CCHS Hours of Operation

Administrative Offices

Monday - Friday
 7:30 AM - 4:30 PM

Computer Lab Hours

Monday - Thursday
 8 AM - 7:30 PM
 Friday
 8 AM - 4:30 PM
 Saturday
 11 AM - 4 PM
 Sunday - Closed

Charlotte AHEC Library

(Med Ed Bldg, 1st Floor)

Monday - Thursday
 8:30 AM - 6:30 PM
 Friday
 8:30 AM - 5:00 PM

Special Operating Hours:

2nd floor study rooms open
 24/7 via badge access.

**Happy New Year from the
 Charlotte AHEC Library Staff.**

Congratulations to Graduating Medical Laboratory Scientists!

On Jan. 9, the School of Clinical Laboratory Sciences will graduate three new Medical Laboratory Scientists. These students came to Carolinas College having earned a bachelor's degree in biology or a related science and then completed the College's challenging didactic and clinical 12-month Medical Laboratory Science Program. After passing the national certification exam, they will be ready to go to work performing laboratory analysis and providing critical information for the diagnosis and treatment of disease. Good Bye and Good Luck!



Rachel Perry, Derek Huffstetler, and Kristen Glasspoole

Welcome Aboard!

In January we welcome new CCHS students: General Studies (64); Histotechnology (4); Nursing (68); Med Lab Science (5). We're confident your experience will be amazing and you'll emerge a well-trained provider of care.



Student of the Month

The College is pleased to announce that **Eli Johnson**, nursing student, is the Student of the Month for January. Eli identified a situation which could have been a HIPAA violation and took action. He sought out program faculty for assistance and the situation was addressed. Due to his awareness, the College was able to make appropriate changes in processes resulting in better security and protection of patient medical records. Thank you Eli!

Our Home's Been Approved for a Facelift!

During 2013, CCHS' Rankin Education Center will receive \$2 million worth of new furniture and aesthetic upgrades! Work is expected to begin this semester but will be staged in segments. The work will be intrusive on our normal routine, but will be worth the effort in the long run. Because we'll get new carpet, wall coverings, and signage, we have begun limiting current spending on anything more than necessary maintenance. Please be patient as we prepare for the gorgeous new look we'll have by the end of 2013.

From the Business Office...

Tax Information In order to assist you with your 2012 federal tax return, CCHS' business office will send you a 1098-T report detailing your educational expenses. These will be mailed to you from our contracted vendor by **Jan. 31**. You may also access your 1098-T via SonisWeb after Jan. 31. Please make sure the college has your current mailing address on file.

Financial Aid Refunds for Spring 2013 Spring 2013 financial aid refund checks will be available in the business office beginning at 10 AM on Tuesday, **Jan. 29**. Refunds will be issued for students who have a completed file and for whom the College has received all funding. Please have your student ID badge ready when picking up your check.



A Message From President Sheppard

We're #1 Again!

We weren't sure we could do it. We were pretty sure we didn't do it. In fact, we had a plan for removing our #1 banners. But then the news came out. Just before Christmas - what a gift! CCHS - again - the #1, two-year school in the USA!



Yes...you read that right. StateUniversity.com has named Carolinas College the #1, two-year college in the country for the second consecutive year. Criteria used include federally-reported, standard college metrics such as graduation rate, student-to-teacher ratio, and perceived academic rigor. Not only are we the #1, two-year college in America, we're also ranked among the top six colleges in North Carolina, including 4-year colleges and universities. That's right, we come in just behind Duke, Chapel Hill, NC State, Wake Forest, and Davidson. For more details, including complete ranking and an explanation of criteria, go to www.StateUniversity.com. We're planning our awareness campaign now. Let me know your suggestions! Ellen.Sheppard@CarolinasCollege.edu

Graduation Was Splendid!

The week of December 10 - 14 was full of joy and relief for the 59 graduating nursing students: the class of December, 2012. The busy week was punctuated with a lovely Dec. 12 capping/pinning ceremony of the 26 who chose to participate, and a fabulous Dec. 14 graduation ceremony featuring a commencement address by the captivating Dr. Ophelia Garmon-Brown, named as N.C.'s Family Physician of the Year for 2012. To see photos of the activities, go to the college photo sharing site at www.CarolinasCollege.smugmug.com.



Special thanks to students who made the ceremonies remarkable Jorge Figueroa, Shannon Bain, Flora McCarthy, Kim Carollo, John Pineda, Jill Hobbs, Stacey Cooler, Tracy Beam, Jo Maldonado, Eiger Williams and Alyce McGirt.



Pictured L-R: Dr. Garmon-Brown and Dr. Sheppard

Graduate Midge Adams and Rev. David Carl during the Blessing of the Hands portion of the capping ceremony



CCHS Says Thank You!

Class gifts are a lovely and long standing tradition. Largely funded by your purchases at SGA-sponsored candy, jewelry, and book sales, gifts from recent classes are all around you! The class of 2012 gave CCHS the lovely black and white photos mounted near the lobby, and a substantial gift to the college endowment. CCHS sends all students its heartfelt thanks!

Doug, Hampton & Lee: All Candidates for a Starring Role in Aqua Man!



Lee Braswell & Doug Frankenburg

It was a sight to stop you in your tracks: water gushing (literally!!) from a fixture in the lobby men's room. It happened just before Christmas; thankfully, during work hours. A worn plumbing fixture popped loose, allowing water to flood the lavatory at full pressure. In minutes, the lobby, hallways, and registrar's office were inches deep in rising water. Thanks to the heroic efforts of program directors Doug Frankenburg (RT), Lee Braswell (RTT), and a quick response from our property manager, the flow was contained and carpets and wall coverings dried. Dr. Hampton Hopkins worked with Lincoln-Harris to affect a clean up campaign. Due to the planned renovations, the restoration will be minimal and temporary. We appreciate your patience as we restore order to our lobby and restrooms!



Hampton Hopkins

Flu Season Has Been Declared

Flu activity across North Carolina is at the highest levels recorded in the past decade, according to State Health Director Laura Gerald. Twelve flu-related deaths already have been reported in North Carolina. It's a serious matter and CHS and CCHS are treating it that way. The flu season is already upon us and is expected to be especially severe this winter. This is a reminder to each of you that as a part of Carolinas HealthCare System you must have taken the flu vaccine or have signed the declination form stating your desire not to get the vaccine if you are enrolled in a clinical program. However, it's not too late; you can still obtain the free flu vaccine from employee health. If you have chosen not to get the vaccine you must follow the CHS Seasonal Influenza Mask Policy. A copy of the policy can be found on the college's information portal. Most importantly, any health care worker, including students, not having had the flu vaccine MUST wear a face mask when working within 6 feet of a patient. For further information concerning flu season and student responsibilities, contact Dr. Mary Griffin at Mary.Griffin@cCarolinasCollege.edu.

Save the Date! CCHS Alumni Phone-a-thon is Right Around the Corner...

Carolinas College of Health Sciences has a rich history of alumni interaction and participation. One of the many aspects of alumni involvement with the college is to help fund the endowment. On each evening from Monday, **Mar. 18** through Wednesday, **Mar. 20**, the college will need students from each program to volunteer with the alumni phone-a-thon. It will be a great opportunity to help the college, participate in a worthy cause, and win PRIZES! There will be a training session at 5:30 PM each evening and calling will begin at 6:00 PM. Dinner is provided for volunteers each evening. Last year was a great success, and we hope to have another great experience this year. Please contact Ruthie Mihal, Coordinator, Alumni Relations and Development, 704.609.1542, Ruthie.Mihal@carolinashealthcare.org for details and to volunteer.

Surgical Technology Students Get Valuable Inter-Professional Training



Surgical technology students joined CMC general surgery residents at a surgical procedures workshop made possible through a collaboration with Carolinas Simulation Center, the general surgery residency program, the surgical technology program, and industry. On Dec. 6th, attending surgeons instructed 16 residents on a variety of procedures using four surgical training models. During the event, CCHS students engaged in collaborative learning by assisting residents with needed instrumentation and honing their surgical and teamwork skills in a relaxed environment. The provision of performance feedback to students and residents by faculty made this a very valuable learning experience for all participants. Plans are in the works to have several workshops each year.



Phi Theta Kappa (PTK)

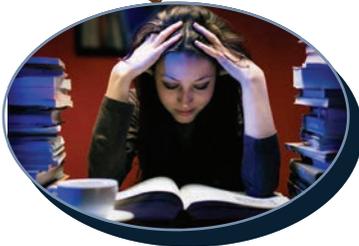
A huge thank you to all who supported the December bake sale. PTK collected \$260 which supported our donation for the CHS Holiday Cheer Project and a \$100 donation to Camp Care. Congratulations to all the PTK members who graduated in December. We are soliciting names of members who are interested in filling two vacant board positions; Vice President and Recording Secretary. If interested please contact Cathey Miller (cathey.miller@carolinascollege.edu) or Cathy Borysewicz (cathy.borysewicz@carolinascollege.edu). We hope to have these positions filled for the start of the Spring semester. Hope to see you all at the January meeting.

Upcoming events:

- Meeting: **Jan. 11**, at 11:00, room 219.
- Blood Drive: **Jan.31**, 11:30 - 3:30 (Check lobby board for room location)
- Volunteering at the Men's Shelter: **Jan.31**, 5:30 - 7:00. Look for instructions posted on the PTK page on the information portal.
- Spring Induction: TBD

There will be no Tuberculin Skin Test (TST) clinic at the college in Jan. Anyone needing their TST should go to Employee Health in the Annex building. TST clinic will resume in February.

Need a Quiet Place to Study?



1. Nine study carrels near Room 122-A are first come, first served. Please remember to turn off the lights when done.
2. Rooms 231, 232 & 233 are quiet study areas, though they may occasionally be reserved for small course groups and individual testing. Anatomical models & text resources are maintained in room 232 for your reference.
3. Rooms 137 and 230 are for quiet student study, but occasionally committees take priority.
4. Six tables in the locker room allow for quiet study.
5. Any classroom not in use, with the exception of room 201, which is a CRNA classroom and not part of the college room rotation, may be used for quiet study or group work, though assigned classes have priority. The CRNA library, room 223, is for nurse anesthesia use only.
6. The computer lab and annex (Rms. 153 and 154), are open into the evening and on Saturdays.
7. The AHEC Library (Medical Education Building) provides quiet study space 24/7 for students. The building is badge accessed after 4 p.m. Take the elevator to the 2nd floor and turn right.

Remember, you can reserve many of these spaces by seeing Joy at the front desk.



There is a certain amount of risk involved in nearly everything we do. These risks will vary with conditions such as time of day or season of the year. We can reduce these risks by exercising care in our everyday activities.

Protecting Personal Property - There are thefts reported on campus every year. GPS systems left on the car seat, back packs placed on the seat in the cafeteria, and other personal property left unattended account for most of the total

reports. Recently, a student had her iPhone removed from her bag and another student had money stolen from her book bag even though both thought their items were secure behind a locked door. Some of this can be resolved by simply being aware of your surroundings and being careful with your personal items. However, to be completely certain, the best approach is to not leave any personal items unsecured or unattended.

Protecting Self - Incidents of violence such as assaults and robberies are infrequent; however, the prevention of these crimes should remain foremost in the minds of all students. Being aware of your surroundings and using the sidewalks to and from the parking deck are both important steps in protecting yourself. Walking in groups or using the escort service provided by security also provide for a safe environment. Request a security escort anytime by calling 704.355.2093. Allow for a few minutes for an escort to be contacted. Always trust and follow your instincts.

Pedestrian Safety

Carolinas Medical Center (CMC) is a busy place with a lot of vehicle traffic. With the walk to and from the MMP, MCP, and Scott decks, we want you to practice good pedestrian safety. First, the designated walking path is the sidewalks along Blythe Blvd. These are well-lighted, have the "blue light" emergency phones, and are patrolled by CHS Security. A map of this preferred path is available on the Information Portal in the "Student Resources" section. Second, pay attention to the traffic, especially at the intersection in front of CMC. Drivers may be distracted and not see you in the crosswalk. Finally, walk in pairs, especially at night. While CMC is a safe campus, walking in pairs provides an extra level of safety. For those students who walk Garden Terrace and Loop Road, please be aware that the energy plant construction has resulted in the sidewalk to the college being closed. For your safety, please cross Loop Road and walk the temporary sidewalk in front of Carolinas Rehabilitation. It is important that you not walk in the street as large trucks are entering and exiting the construction site. Your safety is our utmost concern... so, practice pedestrian safety!

Movin' on In....Welcome to CHS Housing

While it may not be to an apartment on the East side, for those of you moving into or currently living in CHS student housing, it is your home for the next one to two years. The college is hosting a required housing orientation/welcome dinner for all residents on **Jan. 17**, at 5:30 p.m. in room 240. Come meet other students living in housing and learn a little about what to expect. Topics will include living in the Dilworth community, security and safety, parking, maintenance, and everything else that is important to you. Watch your CCHS e-mails for an invitation or call 704.355.5051 to RSVP to Joy Godwin, front desk receptionist. Everyone living in CHS housing should attend.

Inclement Weather

Should inclement weather necessitate the delay or closing of the College, we will post that status on the College's inclement weather hotline (704.446.7854), information portal, as well as local television and radio stations. If a delayed opening is announced, count the delay from 8:00 a.m. So if there's a 2-hour delay, the college will open at 10:00 am. **Pop Quiz:** Your class regularly meets 9:00 - 11:00 am on a day the College is on a 2-hour delay. What do you do? **Answer:** If you can do so safely, come at 10:00 am. Your class will meet for one hour.

Open Forum with President Sheppard

Dr. Ellen Sheppard, President of CCHS, conducts open discussion sessions once a month. Do you have an idea you wish to talk about? Is something bothering you? This is the perfect opportunity to be heard. This month's open forum will be held on Monday, **Jan. 7**, 10:30 - 11:15 in room 137. Coffee and cookies served!

Compliance Corner - Proper Gown Precautions

In response to the recent discussion about Highly Resistant - Multi Drug Resistant Organisms (HR-MDRO), the infection control department at CMC has issues some reminders about any precautions that require proper use of gowns.

- * When in a patient room, the gown should not be hanging down off your shoulders. Tie the gown securely around your neck.
- * Do not re-use isolation gowns.
- * Do not hang them on the isolation carts that are outside the room. The carts are for new, clean equipment only.
- * Discard used gowns appropriately in the patient's room before exiting the room. Do not come into the hall with a gown or gloves still on.
- * When a gown is required, gloves are required also.
- * Read precautions signs carefully so you are adhering to the policy and using correct equipment to protect the patient, yourself and others.



Continuing Education

BCLS for the Healthcare Provider Jan. 12 & 23, 8:00 a.m. - 1:00 p.m. Cost \$60. Textbook included. This course is designed for professional rescuers or students required to have professional rescuer certification for their healthcare program of study. The course provides information on adult and pediatric CPR, two-rescuer scenarios, use of the bag-valve mask, foreign-body airway obstruction (conscious and unconscious), AED, special resuscitation situations, and other cardiopulmonary emergencies. Questions about course information or requirements should be directed to Christy Dull at 704-355-5699 or Christy.dull@carolinashealthcare.org.

BLS Renewal Jan. 16, 4:00 - 7:00 p.m. Cost \$57. All participants must show current provider card in class. A current 2010 BCLS text issued by American Heart is included in registration fee. Questions about course information or requirements should be directed to Christy Dull at 704-355-5699 or Christy.dull@carolinashealthcare.org.

Keeping Your New Year's Resolutions Jan 9, Noon - 1:00 p.m. Learn tips for staying on track to achieve your goals. A free webinar sponsored by CHS Employee Assistance Program, 720 East Blvd. **Free** for CCHS students! Space is limited so please call 704.355.5021 to register. CHS' EAP is designed to help you and members of your family with all types of issues - marital conflicts, job stress, emotional, alcohol and drug problems, and difficulties with children. Whatever the problem, if you need help, call CHS' EAP, 704.355.5021, for a private appointment or to register for a class.

Admissions Information Sessions Jan. 8 & 22, 4:00 - 5:00 p.m. Want to know more about CCHS' programs? Contact Joy Godwin at the front desk or call 704.355.5051 to sign up for the session of your choice. Check posted schedule for room locations. For more information on our Medical Laboratory Science or Histotechnology program, contact Kelly Shirley, Program Director, at 704.355.4275.

Chaplain's Grand Rounds - Spiritual Care of Deeply Troubled People Jan. 17, Noon - 1:00 p.m. For nearly three decades our society as a whole has pulled back on the structured and intuitional care of those with mental disease. This has been further complicated by the busy schedules and hectic pace many in the field of mental health, including clergy, have experienced. A new, 9-part series is devoted to looking at the mental health dilemma we all face (patients, families, hospitals, physician practices, behavioral health centers, etc.) and hopefully find collaborative partnerships in caring for those who too often feel disenfranchised and forgotten. All lectures will be held in the Suzanne Freeman Auditorium (aka the CMC Auditorium, located in the Cannon Research Building). November's session, **Religious Resources for the Deeply Troubled**, will be presented by Rebekah Ramsey, Faculty/Clinical Pastoral Education. Feel free to bring your lunch. **Free** for CCHS students!

Basic Phlebotomy Skills for the Healthcare Professional Jan. 30, 8:30 a.m. - 4:30 p.m., \$149.00, 0.65 CEUs (6.5 class hours). Great refresher for this valuable skill set. We review the test tubes, additive/anticoagulants, importance of the order of draw, best sites and sites to avoid, and review techniques using the evacuated tube system, butterfly system, and finger sticks. Contact Lakisha Bennett, 704.355.2663 for registration details.



Healing Touch, Level II Jan. 26 - 27, 9:00 a.m. - 6:00 p.m., 16 CEUs. Open to those who have completed a Level 1 class, Level 2 expands skills and knowledge of healing touch and includes an intake interview, back techniques, and a one-hour healing sequence. Student rate: \$295.00 (includes notebook and technique cards). Contact Lakisha Bennett, 704.355.2663 for registration details.

Welcome Aboard!

The School of Nursing is pleased to welcome a new faculty member, Terri Lynch, MSN, RN, CNE. Ms. Lynch will be a clinical nursing faculty member with the nursing fundamental course. She received her MSN from the University of South Carolina, her BSN from East Carolina University and her diploma in nursing from Presbyterian Hospital School of Nursing. She has many years of experience in both medical-surgical/cardiac nursing and in ADN education. She is also a Certified Nurse Educator with the National League of Nursing. Please stop by to welcome her to the college. Her office is room 113.

Terri Lynch



Curmudgeon's Corner... ("Curmudgeon" is defined as "a cantankerous fellow.")

A periodic commentary submitted by our resident CCHS Curmudgeon...



Hall etiquette is the subject of this curmudgeonly comment. It has repeatedly amazed me how often people talking with one another while blocking the halls or the main lobby, do not seem to notice the presence of any other human being who may be trying to pass by. Not only do they not move aside in anticipation of an oncoming person, they have to be verbally asked to please move just a bit in order to let another person pass by. I experience this over and over and over. This behavior is not limited to students, but includes faculty and staff and all programs that are housed within the building. One would think that in a system such as ours that stresses customer service, common courtesy would be practiced. However, this is not the case, and has prompted my remarks. It is my hope that all of us will "unwrap ourselves" such that we can indeed see other human beings and "make way" for them.

— Your CCHS Curmudgeon

Student Success News

For study tips, information about peer tutoring, or questions about any of the items below, contact Nancy Watkins, Student Success Coordinator, Student Success Center, room 213, 704-355-4025, Nancy.Watkins@carolinashealthcare.org.

Welcome New and Returning Students! Our goal is a successful spring semester for you at Carolinas College. Plan to visit the Student Success Center (room 213) early in the semester to gather study tips and meet Nancy Watkins, Student Success Coordinator.

Study Tip of the Month How can you prepare ahead for a successful spring semester?

- * Get doctors' appointments and other personal business taken care of now.
- * If possible, prepare to adjust your work hours around your study needs this semester.
- * Not sure what your study needs will be? Contact your instructor, advisor or the Student Success Coordinator for guidance.
- * Confirm child care arrangements.
- * As soon as you can, complete a master calendar for the spring as well as a more detailed calendar of your typical week, including designated study times. You will find blank calendars in the Student Success Center and on the Student Support page of the Information Portal.
- * Talk with your family or roommates about your schedule and anticipated demands. Would some alteration to your study regimen be a good idea? Consider making an appointment with the Student Success Coordinator to discuss study strategies or make arrangements for a peer tutor before the semester begins.

THE CENTER
IS A GREAT PLACE
TO STUDY!

Recruiting Peer Tutors! Do you enjoy helping other students learn? Do you want to keep past course material fresh in your mind? Are you looking for a flexible service opportunity you can arrange around your schedule and priorities? Consider becoming a Carolinas College Peer Tutor! If you've earned an "A" or a "B" in a course and feel you could help another student with some academic coaching, please contact Nancy Watkins.

Attention Intermediate Nursing Students What does it take to be successful in intermediate nursing courses? Find out from the experts – your fellow students - on **Thursday, Jan. 17, from 11:00 - 12:00, room 219**; hear tips and suggestions for academic success. This is a great opportunity to ask questions and hear about the experiences of other students who want to share what they have learned. Mark your calendar to take advantage of this great opportunity - no need to register!

CHS Job Placement News for May 2013 Nursing Graduates We look forward to seeing you on the afternoon of **Jan. 11** for a job placement orientation and mock interviewing sessions. Heidi Hall from the New Graduate Placement Center will present an overview of the job search process at CMC, to be followed by interviewing practice groups led by a number of CMC hiring managers and CCHS nursing personnel. Please contact Nancy Watkins with questions.

Student Employment Opportunities If you're interested in part-time/PRN employment with CMC, look for Jacquelynn Williams, our Human Resources Recruitment Specialist, in the lobby on **Jan. 9, 10:00 - 12:00**, in the main lobby. Contact information: Jacquelynn Williams, 704.631.0314, or Jacquelynn.Williams@carolinashealthcare.org.

Your first step toward student employment is to complete an online application. Visit the CHS website (below) to:

- * Apply for specific jobs
- * Upload your resume
- * Track your applicant activity and status

New Applicants: Please go to www.carolinashealthcare.org

- * Click on *Careers > Join Carolinas HealthCare System* at the bottom of the screen.
- * Do a *Career Search* at the right of the screen to find a job posting you are interested in.
- * If you are seeking a nurse aide, unit secretary, or similar position, select *Patient Care Support*.
- * Apply for the position; you will then be able to complete your online application.
- * Or click for assistance at the bottom right of the page.

Applicants with a previous online application: Please go to www.carolinashealthcare.org

- * Click on *Already Registered* in the *Career Search* box at the right.
- * Enter your login/password.
- * On the *My Job Finder* page, click on *Current Employee* if applicable.
- * Your application will come up, and you can update your information.
- * Submit your application by following the steps until the application comes up *Congratulations*.



Student Nurses' Association News



On Friday, Dec. 21, members of the CCHS Student Nurses' Association presented Florence Crittenton House with various kitchen supplies and helped them bake Christmas cookies (pictured at the left). The gifts were bought with proceeds from the recent Thirty-one Bag fundraiser. Thanks to everyone who participated.

L to R, pictured below: Emily Thornburg (Alison's daughter), Mandy Ferguson, MaKenzie Masters, Maggie Echeandia, Alison Thornburg, and Reid Ferguson (Mandy's son).



These Folks Are Amazing!

Part of a culture of excellence is recognizing others. It may be that person who lifted your spirits when you were down, who offered a hand when it was needed, or went out of their way to make sure you had what you needed to succeed. To recognize someone who's made a difference for you, complete a **WOW** card and leave it in the lobby **WOW** box. It will be presented with fanfare, even if the recipient is not a CCHS employee. The following CCHS students or staff were recognized recently for their **WOW** deeds:

Students...

Nursing: Thomas Boles, Amanda Hendren, Martin Toye, Natalie Vaughn, Amber Wilks

Medical Laboratory Science: Ebony Peterson

Faculty/Staff...

General Studies: Carla Cozzen, Denise Ferguson, & Sue Thornton

Nursing: Susan Bass

Radiologic Technology: Doug Frankenburg

Radiation Therapy: Lee Braswell

Student Services: Joy Godwin & Rhoda Rillorta

Important Dates to Remember...(all items described in detail in this newsletter)

Jan. 8	Admissions Information Session	Jan. 23	BCLS for the Healthcare Providers
Jan. 9	MLS Graduation	Jan. 26-27:	Healing Touch, Level II
	HR Rep on Campus	Jan. 29	Financial Aid Refunds Available for Pickup
	EAP Webinar, <i>Keeping Your New Year's Resolutions</i>	Jan. 30	Basic Phlebotomy Skills for the Healthcare Professional
Jan. 11	PTK Members' Meeting	Jan. 31	Tax Reporting Information Mailed to Your Home
	Job Placement Orientation/Mock Interviews		PTK Volunteers at the Men's Shelter
Jan. 12	BCLS for the Healthcare Providers		PTK Sponsored Blood Drive
Jan. 16	BLS Renewal Course		
Jan. 17	Housing Orientation/Welcome Dinner		
	Chaplain's Grand Rounds, Religious Resources for the Deeply Troubled		
	Intermediate Nursing Student Workshop		
Jan. 21	Holiday - No Classes (Administrative Offices are Open)		
Jan. 22	Admissions Information Session		

Save the Date...

Mar. 18 - 20 Annual Alumni Phone-a-thon

CAROLINAS COLLEGE OF HEALTH SCIENCES

Quick Reference Sheet

ADMINISTRATION

<p align="center">President Dr. Ellen Sheppard Room 111 704.355.5316 Ellen.Sheppard@CarolinasCollege.edu</p> <p align="center">Assistant: Pat Lewis 704.355.2029 Pat.Lewis@CarolinasCollege.edu</p>	<p align="center">College Address 1200 Blythe Blvd. Charlotte, NC 28203</p>	<p align="center">PO Box 32861 Charlotte, NC 28232</p>
	<p align="center">Provost Dr. Janice Terrell Room 212 704.355.4305 Janice.Terrell@CarolinasCollege.edu</p>	

STUDENT SUPPORT SERVICES

<p align="center">Student Services Dr. Hampton Hopkins Suite 166 704.355.5585 Hampton.Hopkins@CarolinasCollege.edu</p> <p align="center"><i>Student Leadership, Organizations, & Support</i></p>	<p align="center">Admissions Office Rhoda Rillorta/Nicki Sabourin/Diana Bell Suite 166 704-355-3243 Rhoda.Rillorta@CarolinasCollege.edu Nicole.Sabourin@CarolinasCollege.edu Diana.Bell@CarolinasCollege.edu</p>	<p align="center">Registrar's Office Sue Roux Suite 166 704-355-6676 Sue.Roux@CarolinasCollege.edu</p> <p align="center"><i>Registration, Records & Transfer Credit</i></p>
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BUSINESS AND FINANCIAL AID

<p align="center">Business Office Kim Bradshaw Suite 208 704.355.5584/5579 Kim.Bradshaw@CarolinasCollege.edu</p> <p align="center"><i>Online Bookstore Questions, Refunds, & Tuition/Fees</i></p>	<p align="center">Financial Aid Office Jill Powell/Ann Keathley Suite 208 704.355.8894/5486 Jill.Powell@CarolinasCollege.edu Ann.Keathley@CarolinasCollege.edu Michal.Singletary@CarolinasCollege.edu</p> <p align="center"><i>CHS Educational Loans, Federal Loans and Grants, Scholarships</i></p>
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ADDITIONAL SUPPORT SERVICES

<p align="center">AHEC Library & Information Resource Ctr Medical Education Building, 1st Flr., 704-355-3129</p> <p align="center"><u>Hours</u> Monday - Thursday, 8:30 AM - 6:30 PM Friday 8:30 AM - 5:00 PM 2nd Floor open for quiet study 24/7</p>	<p align="center">Parking, Access Control & ID Badges Annex Bldg. (behind Med Ed Bldg, next to ED) 704.355.3111</p>	<p align="center">Computer Lab Room 153 704.355.7572</p> <p align="center"><u>Hours*</u> Monday - Thursday 8 a.m. - 7:30 p.m. Friday 8 a.m. - 4:30 p.m. Saturday 11 a.m. - 4 p.m. Closed on Sunday</p> <p align="center">*Evening & weekend hours subject to changes. Call ahead.</p>
<p align="center">On-line Bookstore http://direct.mbsbooks.com/carolinascollege.htm</p> <p align="center">CCHS Logo Store www.CarolinasCollege.edu/CCHS Logo Store</p>	<p align="center">Student Success Center Nancy Watkins Office Hours Room 213 Monday - Friday 704.355.4025 9:30 - 4:00 Nancy.Watkins@CarolinasCollege.edu</p> <p align="center"><i>Tutoring, Placement, and Student Success</i></p>	

Important Dates for Spring 2013

New Student Orientation (Clinical & Non-Clinical).....	JAN 3-4
Full Spring & Spring I Classes Begin	JAN 7
Registration/Drop/Add Ends	JAN 11
Holiday - No Classes.....	JAN 21
Spring I Midterm.....	JAN 30
Last Day to Withdraw - Spring I.....	FEB 8
Spring I Classes End.....	FEB 22
Spring I Final Exams.....	FEB 25-27
Spring Break - No Classes.....	MAR 4-8
Full Spring Midterm.....	MAR 6
Spring II Classes Begin.....	MAR 11
Last Day to Withdraw - Full Spring.....	MAR 28
Spring II Midterm.....	APR 3
Holiday - College Closed.....	MAR 29
Last Day to Withdraw - Spring II.....	APR 12
Full Spring & Spring II Classes End	APR 26
Full Spring & Spring II Final Exams.....	APR 29-MAY 3
Spring Commencement	MAY 3

Important Phone Numbers

College's Main Number.....	704.355.5043
College's Main Fax Number.....	704.355.5967
CPR/ACLS/PALS.....	704.355.5699
Disability Services	704.355.5585
Employee Health	704.631.0206
Student Housing Mgmt (Duval Investments).....	704.731.5560
Human Resources (employment).....	704.355.2101
Inclement Weather.....	704.446.7854
President's Office	704.355.5316
School of Clinical Laboratory Sciences	704.355.4275
School of Nursing.....	704.355.5343
Radiation Therapy Program	704.355.6937
Radiologic Technology Program	704.355.7688
School of Surgical Technology.....	704.355.1547
Security (CHS dispatch)	704.355.3333
Security Escorts.....	704.355.2093

Canteen Operating Hours

Ms. V's is open Monday - Friday from 7:30a - 1:30p