

Office of Advising and Student Success

The Office of Advising and Student Success offers the following services and programs to help our students be successful:

Tutoring Services - Students may attend scheduled group Guided Study Sessions (GSS) led by trained peer tutors or sign up for weekly One-on-One (1:1) sessions. These tutoring services are offered at no charge to the student.



The Alert Referral System - Provides faculty and/or staff the opportunity to refer a student to the Office of Advising and Student Success at any time during the semester, for any reason. It is recommended that all instructors make referrals at 4 weeks (Early Alert) for students who have a cumulative grade below 80. Students will have the opportunity to meet with the Coordinator of Advising and Student Success to develop a plan for academic success.

At mid-term, all students with a cumulative course grade below 80 are required to meet with the Coordinator, Advising and Student Success. Steps to success may include but are not limited to: conferences with academic advisor and/or instructor for individualized guidance or counseling; referral to group or individual peer tutoring; attendance at Student Success group sessions such as time management, stress management, memory, reading and note taking skills, and effective test taking strategies; and/or advisement regarding restructuring of curriculum plan.

At this time students will work with the Coordinator to develop a Student Success Plan outlining the specific steps the student has chosen to take.

ASPIRE (Associate of Science, Prepared, Informed, Ready, Educated) Program - A student success and leadership program for Associate in Science students. The ASPIRE program begins with ASPIRE Camp, held in the summer for incoming freshmen. ASPIRE II meetings are held monthly throughout the academic year and address topics such as Student Success, Career Success, Community Service and Leadership Development.

Students with Disabilities - In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, Disability Services (Office of Advising and Student Success) assists students with physical, psychological and learning disabilities in fulfilling the fundamental requirements of the curriculum by accessing reasonable accommodations to ensure that they have equal access to educational opportunities at the College.

Students wishing to request accommodations must self-identify and must meet with the Coordinator, Advising and Student Success at the beginning of each semester to request services, review their documentation and discuss their courses. The College requires that a copy of a recent assessment, completed by an appropriate service provider, be on file with the Coordinator, Advising and Student Success. The assessment should include recommendations made by the service provider. All information related to disabilities will remain confidential. The College is not required to fundamentally alter its course/degree requirements in order to grant accommodations.



**For questions or more information on the
Office of Advising and Student Success, please contact:
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