



Carolinus College of Health Sciences

Phlebotomy Program

Where:

Carolinus College of Health Sciences, 1200 Blythe Blvd., Charlotte 28203
 Located in the Rankin Education Center, Carolinus Medical Center (main) Campus

What is Phlebotomy?:

Phlebotomy is the technique of obtaining blood for a vein or skin puncture for laboratory analysis, which aids in the patient’s diagnosis. A person trained to perform phlebotomy procedures is called a phlebotomist or venipuncture technician.

Upon successful completion of this program, graduates will be awarded a certificate of completion and are eligible to take a national certifying examination. The testing fee for national certification is \$125.00. The salary range for phlebotomists is approximately \$20,000 - \$30,000 per year.

Phlebotomy Program Description:

Weeks 1-5: Classroom and student lab instruction (80 hours) teach skills needed for proper collection of blood. Emphasis is placed on ethics, legalities, medical terminology, safety and infection control, quality assurance, health care delivery systems, patient relations, anatomy and physiology and specimen collection/processing. Classes are held at Carolinus College of Health Sciences on the campus of Carolinus Medical Center in Charlotte, NC.

Weeks 6-10: Clinical experience (120 hours). Students visit a variety of healthcare settings within Carolinus Healthcare System* to develop skills necessary to perform successful phlebotomy procedures. Times, days, and locations will vary due to the availability of clinical sites. Students will go to a different site each week for 5 weeks to obtain a minimum of 150 successful venipunctures and 25 finger sticks.

*Clinical rotations will be in a variety of settings within Carolinus HealthCare System. Transportation is not provided.

Charlotte Metro area	
Carolinus Medical Center locations	CMC-Main
	CMC-Mercy
	CMC-Pineville
	CMC-University
	Medical Center Plaza
	Morehead Medical Plaza
	CMC-Myers Park
	Northcross Patient Service Center
Mecklenburg Medical Group (physician offices)	Ballantyne
	Matthews
	Museum
	Northcross
	Southpark
	Steel Creek
Children’s Specialty Center	Uptown
	(campus of CMC-main)
Mecklenburg County Health Department	
Gastonia NC	Riverwood Family Practice

Program Schedule:

Students should plan to commit 30-32 hours per week to the program. Final examinations and evaluations will be completed in the last week of the course.

- Weeks 1-5: Classes are from 8:00 am – 12:00 noon on Monday -Thursday.
- Weeks 6-10: Clinical practice. Times and days will vary during the clinical rotations.

2012 CALENDAR

January 30 – April 6

Information Session Dates:

Oct 5, 2011 @ 1:00 pm

Oct 12, 2011 @ 3:00 pm

Oct 18, 2011 @ 9:00 am

September 10 – November 16

Information Session Dates:

June 8, 2012 @ 9:00 am

June 18, 2012 @ 4:00 pm

June 20, 2012 @ 1:00 pm

Fees:

- Application/ Testing Fee: \$20.00 non-refundable
- Program Fee: \$505.00** (includes ID Badge, clearance for clinical eligibility)
 - o **There is no financial aid available for the Phlebotomy Program.**
 - o Tuition and fees are subject to change.

Additional Fees:

- o There may be an additional charge for the background check if the cost is excessive
- o Textbooks may be purchased online at <http://bookstore.mbsdirect.net/carolinacollege.htm>.
- o National certification testing fee \$125.00

Required Uniform:

- White scrubs tops with white or CCHS teal pants, white leather shoes. (no clogs)
- Elite Uniforms and Shoes is the college's official uniform vendor. They are located on Kings Drive, just a short drive from the college.
- Elite Uniforms offers a 20% discount on your total purchase. You must bring your conditional acceptance letter or Student ID badge in order to purchase your uniforms.

HOW TO APPLY

PHASE I

- o Attend an information session. Call 704-355-2663 to reserve a space. An academic assessment test * (12 minutes) and a manual dexterity test will be administered during this session. Detailed information about this program will be discussed. You must score 14 or higher on the assessment test and 60 seconds or less on the manual dexterity test to be considered for the program.
- o Complete and bring with you to the session the CCHS application form and criminal background release form and \$20 non-refundable application/testing fee.
- o Have your high school transcript or GED certificate mailed to your home. Bring your unopened transcript to your information session. Documented college grades (unopened transcript showing at least 12 successful semester hours of credit) can be used in lieu of a high school transcript. A minimum 2.0 GPA on a 4.0 scale will be evaluated.
- o Due to limited resources in supporting international students and a focus on providing healthcare practitioners for the Charlotte metropolitan area, the College will not authorize requests for temporary or student visas. Proof of legal residency may be required.
- o If English is not your native language, a TOEFL score of at least 220 (computer version) or 83 (iBT: Internet based) is required to process your application. Please contact www.toefl.org to schedule test or request scores. (CCHS school code 5130).

PHASE II

- o Preliminary selection will be based on the most qualified individuals who complete Phase I of the admissions requirements

PHASE III

- Applicants who are notified of conditional acceptance will be required to have a negative drug screen. The drug screen will be conducted at no cost to the applicant
- Applicants are required to be cleared by Carolinas Healthcare System (CHS) for participation in clinical education. Applicants who are former employees of CHS must be eligible for rehire.

ESSENTIAL FUNCTIONS

The following are functions that a student is required to have to successfully participate in this course:

- Critical thinking ability sufficient to organize responsibilities and make decisions
- Interpersonal abilities sufficient to interact with individuals from a variety of backgrounds.
- Communication abilities sufficient for interaction with others in verbal or written form
- Gross and fine motor abilities to manipulate phlebotomy equipment to collect specimens
- Visual ability sufficient to discern colors and perform phlebotomy procedures

If you have questions or requests for reasonable accommodations, please contact the Dean of Student Services at 704-355-5585.

OTHER REQUIREMENTS:

Applicants will need to schedule a drug screen, tuberculin skin test and Hepatitis B immunization with Employee Health (free of charge). An applicant's background check cleared by Carolinas Healthcare System (CHS) for participation in clinical education. Applicants who are former employees of CHS must meet clinical eligibility. Clinical experiences will be at various Carolinas Healthcare System sites. **Transportation is not provided.**

Office Use Only: Date ___/___/___
Cash ___ MO ___ Ck# _____
Visa/ MC _____
Exp ___/___
Test 1: _____ Test 2: _____

Students may test twice per calendar year.

Carolinas College of Health Sciences Department of Continuing Education

Phlebotomy Program Application

Please print

Full Name: _____
Last First Middle Maiden (if applicable)

Social Security Number: _____ Home Phone: _____

Work Phone: _____ Alternate/Cell Phone: _____

Email Address: _____
(Email is mandatory for confirmation)

Mailing Address: _____
(Street, Route, Box#)

City County State Zip

Section(s) Available:

- January 20 – April 6, 2012
 September 10 – November 16, 2012

Education: Applicants must present an official, unopened transcript from the institution listed below. The minimum GPA required is 2.0.

Check One:

High School Diploma from _____ in _____
(List name of high school here) (State)

GED/high school equivalency earned

* Earned 12 semester hours of college credit at: _____
(Name of college)

I have applied to or attended CCHS Yes Date of application or attendance _____
 No

*College transcript is not required unless you earned at least 12 semester hours and you wish the College GPA to be considered rather than the High School GPA.

If English is not your native language, a TOEFL score of at least 220 (computer version) or 83 (iBT: Internet based) is required to process your application. Please contact www.toefl.org to schedule test or request scores. (CCHS school code 5130).

INTERNATIONAL APPLICANTS

Due to limited resources in supporting international students and a focus on providing healthcare practitioners for the Charlotte metropolitan area, the College will not authorize requests for temporary or student visas. Proof of legal residency may be required.

Citizenship *International students who do not have permanent resident status will not be considered for admission*

- U. S. Citizen
 Permanent Resident Alien _____ / _____

Citizenship Country _____ Receipt # _____ Date of Issue _____

Voluntary demographic data for reporting purposes only:

- Ethnicity: American Indian/Alaskan Native Native Hawaiian or Pacific Islander White
 Black or African American Asian Two or more races
 Unknown Hispanic

Gender: Male Female Birth date: _____

Community Standards:

In an effort to maintain a safe learning community, we ask the following questions of all applicants. We cannot accept your application unless you answer these questions. A “yes” answer to one or more of the following questions does not necessarily preclude your being admitted. However, your failure to provide complete, accurate, and truthful information will be grounds to deny or withdraw your admission, or to dismiss you after enrollment.

Yes **No** We are committed to an alcohol-free, drug-free, and tobacco-free workplace. Students found in violation of this standard may face disciplinary action including dismissal. Students must submit a negative drug screen prior to enrollment and are subject to random drug screens throughout enrollment. Is there any reason why you would not be able to produce a negative drug screen prior to enrollment?

Yes **No** Applicants are required to submit a consent form provided by the College upon acceptance and must be cleared by Carolinas HealthCare System for participation in clinical education. Have you ever been convicted of any criminal violation of law, or are you now subject to a pending investigation or charges of violation of criminal law? Examples may include, but should not be limited to: driving while impaired, worthless checks, assault, driving while license is suspended, disorderly conduct, credit card fraud, embezzlement etc...

You must notify the Admissions Coordinator or Dean of Student Services of any criminal charge or conviction that occurs at any time after you submit this application.

Yes **No** Applicants who are known to be in default on a student loan will not be admitted to a health care program. Are you currently in default on any type of student loan?

Yes **No** Applicants must be eligible for clinical access at a Carolinas HealthCare System facility. Is there any reason why you would not be eligible for clinical access?

Read, Sign and Date the following statement

I certify that the information provided on this application is accurate, complete and truthful. I understand that any failure to provide accurate, complete, and truthful information on this application will be grounds to deny or withdraw my admission, or dismiss me after enrollment. I have read the essential functions of the program to which I am applying and can perform the functions with reasonable accommodations, if warranted. I further understand that I am required to notify the admissions office if I change my email address or other contact information.

*******We cannot accept your application without your signature**

Signature of Applicant _____ Date _____

Parent or Guardian (If applicant is under 18) _____ Date _____

Notification of cancellation is required two business days before class start for a full refund.
Once class begins, refunds do not include the cost of book or background check.

The CCHS 200-hour Phlebotomy Program is approved by the
National Accrediting Agency for Clinical Laboratory Sciences.

NAACLS
5600 N. River Road #720
Rosemont, IL 60018-5119
Ph. 847-939-3597
773-714-8880
info@naacls.org

Carolinas College of Health Sciences is accredited by the Commission on colleges of the Southern Association of Colleges and Schools (SACS) to award the Associate of Applied Science degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097 or call 404-679-4500 for questions about the accreditation of Carolinas College of Health Sciences. For more information about our graduation rates, the median debt of students who complete the program, and other important information, please visit our website at www.carolinascollege.edu/ProspectiveStudents/disclosure.cfm

Remember to bring the following items to your Information Session:

- Completed and signed Consent for Release form
- An official, unopened transcript showing that you graduated from high school or earned a GED (Contact your high school or the school district pupil accounting office or the state GED offices.) If you've completed 12 semester hours or more of college, that transcript may take the place of the high school transcript.
- \$20 non-refundable Testing/Application fee

Application fee is \$20. For payment by credit card, use the form below:	
Student Name:	_____
Cardholder Name (if different):	_____
Type of Card (circle one):	Discover Visa MasterCard American Express
Card Number:	_____ - _____ - _____ - _____
Expiration date:	_____ Transaction Amount: _____
Transaction Type: *Application Fee	