**PRACTICE DICTATION**

**DICTATION 1**

**53 year old male presents with severe abdomen pain in the lower left quadrant. Has been experiencing nausea and vomiting along with a low grade fever. Patient indicates that symptoms began approximately 3 days ago. Also indicated he has a loss of appetite and has been unable to eat or drink over the past several days.**

Exercise Commands:

**select \*\*\*\*** (selects individual word) **go to end** (inserts after last word in dictation)

**select \*\*\*\*** **through \*\*\*\*** (selects group of words) **go to beginning** (inserts before 1st word)

**un-select that** (removes highlight) **go to end of line**

**scratch that** (removes last spoken sequence) **go to beginning of line**

**delete \*\*\*\*** (removes word*(s)*) **new line**

**undo that** (will undo last sequence) **new paragraph**

**insert before** \*\*\*\* or **insert after** \*\*\*\* (inserts cursor)

**DICTATION 2**

**Day 2 of patient stay: Examined Mr. Jones on rounds this morning. Patient states the pain is getting a little better, but remains constantly present. Indicated he was able to rest more comfortably last night, but lower right quadrant back spasms continued to interrupt his sleep. He was able to walk to the bathroom without assistance this morning.**

**DICTATION 3**

**Patient is experiencing pain in posterior right shoulder. The constant pain has been present for just a few days and patient describes as becoming increasingly worse, especially with movement. The pain is relatively constant and increases when he supinates his forearm fully. This pain has been present intermittently for approximately six months.**

**DICTATION 4**

**In addition to usual counseling, we discussed the issue of on‐going smoking and its medical consequences. I stressed the relationship between cigarette smoking and heart disease, lung disease and cancer. The statistics regarding the impact of ongoing smoking were reviewed. General measures used to assist in smoking cessation were reviewed, including nicotine replacement, anti‐depressant medications, social support, and an approach consisting of multiple modalities.**

**DICTATION 5 (TEMPLATE STRUCTURE)**

HENT: [] SAY 🡪 **All caps H E N T colon left bracket right bracket**

NECK: [] SAY 🡪 **All caps Neck colon left bracket right bracket**

RESPIRATORY: [] SAY 🡪 **All caps Respiratory colon left bracket right bracke**t

CARDIOVASCULAR: [] SAY 🡪 **All caps Cardiovascular colon left bracket right bracket**

GASTROINTESTINAL: [] SAY 🡪 **All caps Gastrointestinal colon left bracket right bracket**

NEUROLOGIC: [] SAY 🡪 **All caps Neurologic colon left bracket right bracket**

Sample Terms:

HENT: **Normocephalic, TM’s clear, moist oral mucosa, no erythema**

NECK: **Supple, No JVD**

RESPIRATORY: **Lungs CTA, BS equal**

CARDIOVASCULAR: **Normal Rate, Regular rhythm, No Gallop, No Edema**

GASTROINTESTINAL: **Soft, Non tender, Normal bowel sounds**

NEUROLOGIC: **Alert, Oriented, No focal deficits**

**SETTING UP VOICE COMMAND TO OPEN POWERCHART**

1. Dragon Bar:

→Click “TOOLS”

→Click “COMMAND BROWSER”

→Click “ACUTE” folder

→Highlight “Canopy Log In” and right click

→Select “Edit” (Commands Editor window will open)

1. Default command is Canopy Log In; Provider can rename (Ex: Open Sesame, Open Power, etc…..)

→Enter command name in “My Command Name Box”

1. Go to Steps Box

→Highlight 7th line 🡪Type User Name → Click “Edit” 🡪 Enter your User ID

→Highlight 9th line 🡪Type Your Password → Click “Edit” → Enter your password

1. Save → Close Editor Box
2. Test the open PowerChart command you just created.

REVIEWING AVAILABLE VOICE ACTIVATED ACTION COMMANDS

Under the “All” folder in the Command Browser the is a list of verbal commands that interface with Canopy Apps

**HELP & TUTORIALS**

1. Say ***What Can I Say*** to open help menu
2. **General Training** **Readings**: Go to Dragon Toolbar → Select *Accuracy* → Select *General Training* → Select reading from list → click “OK”
3. **WBT’s** available at: People Connect 🡪 Education → Canopy Education → Select “Dragon- Tips” on menu on the left

Outside CHS: <http://physicianconnect.carolinas.org>

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